

Help to Ensure Your Payment Gets Applied Correctly

Required Payment Details

No. 1 – Include AMS Servicing Program Name

Why it's needed: Directs your payment to the appropriate AMS program or service provider listed on your invoice or service agreement. Enter the specific AMS program name (for example, “AMS Dairy” or “AMS Livestock & Poultry”)

No. 2 – Account Customers Include Account Number(s)

Why it's needed: Ensures your payment is applied to the correct USDA AMS account. If you have multiple accounts, providing the accurate account number is essential.

Where to find it: Locate your 7-digit account number on your invoice or prior correspondence, and enter it exactly as shown in the designated field.

ACCOUNT SUMMARY			
ACCOUNT	NUMBER	CLOSING DATE	
000XXXXXX		JUN 30, 2025	
PREVIOUS BALANCE		\$	105.25
PREVIOUS ON APPEAL	(+)	\$	0.00
CHARGES/DEBTS	(+)	\$	215.20
PAYMENTS/CREDITS	(-)	\$	105.25
AMOUNT ON APPEAL	(-)	\$	0.00
CURRENT CHARGES			
SERVICE DATE	DOCUMENT NUMBER	LINE NUMBER	REFERENCE INFORMATION
06/18/25	18064XXXX97	002	
06/18/25	18064XXXX97	003	
06/18/25	18064XXXX97	004	
06/18/25	18064XXXX97	005	

No. 3 – Cash on Delivery (COD) Customers Include Invoice/Bill or SHC Number(s)

Why it's needed: Ensures your payment is correctly matched to your specific USDA AMS charges.

Where to find it: Refer to the invoice(s) you are paying. In some cases, your service provider can supply this information. If you are paying multiple invoices, include all applicable numbers and provide a summary.

Questions?

CONTACT the AMS Helpline for any assistance with making a payment by leaving a voicemail at 877-777-2128 or by emailing SM.AMSHelpline@usda.gov.

Please include your customer account number, your name or business name, and a summary of your request in all messages.

Help us apply your payment faster and more accurately!